

# PREP YOUR PATH RESUME SAMPLE

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## PROFILE

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High school senior seeks college admittance in Fall 2018. Demonstrated ability to lead student organizations with excellence to achieve targeted goals. Academic interest in business administration. Experience in sales and marketing.

## EDUCATION

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**Sacred Heart Greenwich** Greenwich, CT  
GPA 3.5; ACT 32; APs: English, U.S. History, Calculus; Diploma Expected May 2018

## SCHOOL SERVICE LEADERSHIP

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**Sacred Heart Greenwich** Greenwich, CT  
*Italian-American Club, Founder and President—A student organization of 55 members* 10—12

- Promote the rich heritage of the Italian-American community by leading weekly meetings and presentations
- Foster personal friendships and help students embrace diversity

*Peer Leadership Program, Peer Leader—One of 10 students selected out of 75 by the faculty and peers* 12

- Help twelve freshmen girls transition to high school by leading weekly team-building discussions

*Eucharistic Minister Program, Eucharistic Minister—One of 10 students selected out of 150 by the faculty and peers* 12

- Serve students and faculty by assisting at monthly liturgies and administering the Eucharist

*Midnight Run, Grade Coordinator—One of two students selected out of 75 by the faculty* 9—11

- Collect and distribute clothing monthly to the homeless in New York City by motivating and coordinating students

*Lourdes Ampleforth Pilgrimage, Representative—One of 10 students selected out of 150 by the faculty (Summer)* 11

- Assisted the staff in treating patients at St. Frai Hospital, Lourdes, France

## ATHLETIC LEADERSHIP

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**Sacred Heart Greenwich** Greenwich, CT  
*Field Hockey, Captain (10 and 11) and Team Member* 10—12

- Played Varsity (12) and JV (9—11); Awarded Most Valuable Player (11)

*Girl's Lacrosse, Captain (10 and 11) and Team Member* 10—12

- Played Varsity (12) and JV (9—11)

**Connecticut Lacrosse Futures, Club Travel Team Member, Greenwich, CT—Competed throughout the state** 9—11

**Port Chester Carver Center, Soccer Coach, Port Chester, NY—Improved youth lacrosse and teamwork skills** 9—10

## WORK EXPERIENCE

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**Michelangelo, Salesperson and Administrative Assistant (Part Time School/Holidays; Full Time Summers)** Greenwich, CT  
9—Present

- Assist at a well-established store that specializes in engraved gifts for corporations and individuals
- Increase sales and provide excellent customer service by supervising over 100 orders per week

**Greenwich Music, Salesperson and Administrative Assistant (Summer)** Greenwich, CT  
11

- Increased instrument sales and helped coordinate a direct mail campaign to over 5,000 households
- Provided excellent customer service by processing over 125 instrument rentals

**Harrison Youth Lacrosse, Coach (9—11, Summers) and Head Coach (11, Part Time School)** Harrison, NY  
9—11

- Improved lacrosse and teamwork skills for over 100 youths ages 4—12

## ADDITIONAL COMMUNITY SERVICE

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**Red Cross Safe Rides, Volunteer, Greenwich, CT—Provide safe transportation to youths on weekend nights** 10—12

**St. Anthony of Padua Church, Italian Festival, Volunteer, West Harrison, NY (Summers)—Assisted in fundraising** 9—11

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Date: February 2018